



Town of East Windsor
East Windsor Historical Preservation Commission
11 Rye Street
Broad Brook, CT 06016

DRAFT

Minutes – February 11, 2010

A regular meeting of the East Windsor Historical Preservation Commission was held on Thursday, February 11, 2010 at the East Windsor Town Hall located at 11 Rye Street, Broad Brook, CT.

The meeting was called to order at 6:45 P.M.

- I. A quorum was established. Paul Scannel was absent.
- II. The minutes from September and November 2009 were reviewed. Marilyn Butenkoff made a motion to approve the minutes. Motion seconded by Barbara Smigel. Motion passed unanimously.
- III. **Correspondence** included:
 - a. CT Preservation Trust booklet for Jan/Feb
 - b. CT Preservation Trust booklet for Nov/Dec
- IV. **Added Agenda items:**
 - a. Commission Appointment: Irene Clifton has been appointed a full member of the Historic Preservation Commission. Her term expires on October 1, 2011.
 - b. Budget: A copy of the budget worksheet was given to all members of the commission. The commission has requested \$1,000 toward projects, such as the District 12 Schoolhouse and Warehouse Point Schoolhouse, and \$500 toward resources and supplies. This is a total request for \$1,500.
- V. **Old Business:**
 - a. District 12 Schoolhouse: Marilyn Buttenkoff spoke with Rep. Ted Graziani regarding funding for the District 12 Schoolhouse. He requested a formal letter be sent. Ms. Buttenkoff provided a rough draft letter to be typed by the secretary and then sent to Rep. Graziani's office.
 - b. Melrose Historic District: The members of the commission were given copies of the application submitted by the consultant. The district will possibly be on the agenda for June for approval by the state. Adjustments can still be made to the application and the chair has provided a genealogy of Margret Thompson linking all included properties through family history. Marilyn Buttenkoff made a motion to appropriate \$329.00 to the consultant toward application fees for the Melrose Schoolhouse and Melrose Cemetery. Motion 2nd by Irene Clifton. Motion passed unanimously.
 - c. Selectboard Presentation: The presentation has not been rescheduled at this time.
- VI. **New Business:** None.
- VII. **Adjournment:** A motion to adjourn was made by Marilyn Butenkoff. Motion seconded by Irene Clifton. Adjourned at 7:45 P.M.